

NORTHFIELD TOWNSHIP AREA LIBRARY
REGULAR BOARD MEETING
Minutes
Tuesday, January 16, 2018

- I. Call to Order and Roll Call:**
Meeting called to order at 7 pm by Board President, M. Neblock
Present: M. Neblock, J. Hinkley, J. Secrist, C. Watkins, J. Erickson, Z. Nelson (Ex Officio).
Absent with Notice: R. Spooner
- II. Additions to the Agenda:** None
- III. Correspondence:** None
- IV. Minutes of December 19, 2017:** A motion to approve minutes was made by J. Secrist, seconded by J. Hinkley. Motion approved with unanimous vocal aye vote.
- V. Comments from the Public:** none
- VI. Library Director's Report.**
- a. New website is live with some issues that will be resolved by end of current week.
 - b. Writing underway on Michigan Medicine-Community Health Services grant. This is in being prepared in conjunction with the Community Center, NF Human Services and Peoples Express.
- VII. Financial Report:**
- a. **Treasurer's Report/Approval of Bills:** Motion to approve made by J. Hinkley, support by C. Watkins. Motion approved with unanimous vocal aye vote.
- VIII. Unfinished Business:**
- a. **Personal Day:** Personnel Committee recommendation and follow-up Board discussion. Lawyer to be involved for input on Personal Day as follows: "all staff being eligible for a personal day with new staff eligible following their 90-day probationary period."
 - b. **Pavilion:** J. Secrist spoke with Avey Concrete, regarding options for non-slip surfaces. They have options to demo for Board with date to be determined.
- IX. New Business:**
- a. **Election of Officers:** J. Erickson made a motion to accept the following slate of officers for the 2018 calendar year; second by C. Watkins. Motion carried by unanimous aye vote.
 1. **President:** Margaret Neblock
 2. **Vice President:** Jack Hinkley
 3. **Treasurer:** Jack Secrist
 4. **Secretary:** Roger Spooner
 - b. **Tech Evaluation:** Discussion on merits of hiring an outside company to review and do updates on equipment as needed.
 - c. **Strategic Planning Committee:** Meeting time to be determined in early February for review and work on mission, vision statements.
 - d. **Library Conferences:** Discussion on Board members interest to attend conference in Traverse City.
- X. Comments from the Board:** Z. Nelson discussed upcoming Library events.
- XI. Adjournment:** M. Neblock called the meeting adjourned at 8:13 pm
- XII. Future Meeting: February 20, 2018**

