

**NORTHFIELD TOWNSHIP AREA LIBRARY
REGULAR BOARD MEETING
Tuesday, August 6, 2013**

President M. Neblock called the meeting to order at 7:05 pm

I. Call to Order and Roll Call:

Present: Jack Hinkley, Meg Minnich, Margaret Neblock, Carol Smith, Sandy Purrington and Zaley Nelson (ex officio)

Absent: Karen Neigebauer

Guests: Meg Goldwyn, staff

II. Additions to the Agenda: X. E. Interim Director Evaluation

III. Correspondence: No correspondence

IV. Minutes:

A. Minutes: S. Purrington moved to approve the June 4, 2013 minutes as amended. J. Hinkley supported. Motion carried.

B. Minutes: S. Purrington moved to approve the June 24, 2013 minutes as presented. M. Minnich supported. Motion carried.

C. Minutes: J. Hinkley moved to approve the July 25, 2013 minutes as presented. M. Minnich supported. Motion carried.

V. Comments from the public: No public comment.

VI. Staff Introductions: Meg Goldwyn

VII. Library Directors Report: A written report was presented for July and August.

VIII. Financial Report:

A. Treasurer's Report

B. Approval of Bills: S. Purrington moved to accept and file for audit the financial report dated June 30, 2013. M. Minnich supported. All approved. The motion was carried.

Financial report dated July 31, 2013 was tabled.

IX. Committee Reports:

A. Building Project Committee is collecting surveys until the end of August 2013. August meeting date to be decided.

B. Building and Grounds Committee

Motion by S. Purrington to approve \$3,162.00 with a 10% contingency for placement of new library sign by R. Gari Sign & Display, Inc. J. Hinkley supported. Motion carried.

Motion by made by S. Purrington to approve J&M Landscaping to remove all trees on fence line and the empty lot in the amount of \$3,000.00 with a 20% contingency. J. Hickley supported. Motion carried.

C. Finance Committee: No report

D. Personnel Committee: No report

E. Policy Committee meeting scheduled for Tuesday, August 20, 2013 in the library at 7:00 pm.

F. Planning Committee: No report

X. Unfinished Business:

A. Railroad right of way: Z. Nelson will contact a lawyer to handle this matter.

B. Ron's "Cobra" Insurance: The library does not qualify for Cobra. We are waiting for R. Loyd's signature on a health insurance buyout.

M. Minnich moved to approve the Agreement Regarding Health Insurance Coverage and Release of Claims with R. Loyd for a one-time payment of \$15,246.27. J. Hinkley supported. Motion carried.

C. New library sign: See Building & Grounds Committee report.

D. Bids to clean up back lot and remove shrubs and trees: See Building & Grounds Committee report.

E. Interim Director Evaluation: Discussed

XI. New business:

A. Rescind motion made on June 4, 2013 to move our money out of our long term bonds and into money market account.

Motion made by S. Purrington to rescind the motion made on June 4, 2013 to move the library's money out of long term bonds and into a money market account. M. Minnich supported. Motion carried.

B. Director's goals for 2013-2014: Tabled

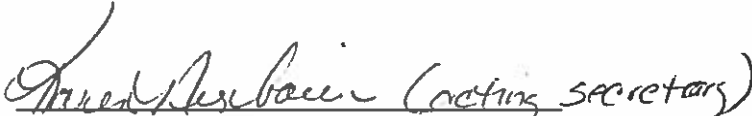
C. Board's goals for 2013-2014: Discussed

XII. **Comments from the Board:** No comments

XIII. **Adjournment:** J. Hinkley moved to adjourn the meeting at 8:23 pm.

XIV. **Future Meeting:** September 3, 2013

Submitted by Carol Smith


Carol Smith, Secretary

Correction to the originally issued minutes are indicated as follows:

Wording removed is ~~stricken through~~.

Wording added is underlined.