

NORTHFIELD TOWNSHIP AREA LIBRARY

REGULAR BOARD MEETING

APRIL 8, 2014

Vice President Jack Hinkley called this meeting to order at 7:13 P.M.

- I. Call to Order and Roll Call:
- II. Present: Jack Hinkley, Meg Minnich, Karen Neigebauer, Sandy Purrington, Judy Wafle, and Zaley Nelson (ex Officio).

Absent: Margaret Neblock

Guests: William Minnich
- III. Additions to the agenda: None
- IV. Correspondence: None
- V. Minutes: S. Purrington moved to approve the March 4, 2014 minutes. M. Minnich seconded. Motion carried.
- VI. Comments from the Public: None
- VII. Library Directors Report: A written and oral report was presented.

A suggestion was made to allow the library to consider taking credit cards to cover payment of fines, promotional items, donations to facilitate collection of funds. PayPal, TLC with envisionware software was suggested.

The Website is progressing and should be ready by preview at next meeting.

~~The van is sold for \$3,000.~~

The Budget is almost complete and should be ready by next meeting

Personal Property Tax Reform Signed by governor.

- VIII. Financial Report:
 - A. Treasurer's Report
 - B. Approval of Bills

- C. K. Neigebauer made the Motion to accept and file for audit the financial report dated. Supported by S. Purrington. All approved. The motion was carried.

IX. Committee Reports:

A Building Project Committee:

It was noted the Director and M. Neigebauer met with PNC and discussed financial options for the Library's building Project based on Moving the Library Municipal Bonds and Government Securities to PNC for collateral for the mortgage.

The director, Mary and M. Neblock met with Fanning and Howey. A prospective was presented to the Board. A meeting with Alyce Riemenschneider and Jim Mumby from Quinn Evans is scheduled for April 9. Interviews with the Board will be set up possible for the next meeting

The director is also looking into Contacting Gretchen Driskell bout our issue with the ROW.

The redesigned donation cards were reviewed and decided to add designation areas for donated monies to be added. Also noted a volunteer spring cleanup set for May 10th at the library.

B Building and Grounds Committee

C Finance Committee: None

- D. Personnel Committee : A written and oral report concerning health package for staff was presented recommending a catastrophic Insurance, Dental and Vision, a flexible spending account, wellness plan, pension package . The director will present actual numbers at the next meeting

E. Policy Committee: None

Planning Committee: None

IX Unfinished Business:

- A. Van sold

B. By-Law , ~~discussed~~- revisions and tabled for full board

C. Workshop TLN: a motion to purchase Envisionware for \$2,061 was made by S. Purrington and 2nd by M Minnich.

Meeting with Township Manager and Township Trustees to be rescheduled for end of April when they present job descriptions and documentation supporting the increased charges for township services

X. New Business: A motion was made to move our cash, municipal bonds and government securities held by Morgan Stanley from Library General Fund to the Library Capital Fund.

Motion made to move by M. Minnich. Seconded by S. Purrington.

A roll call was made

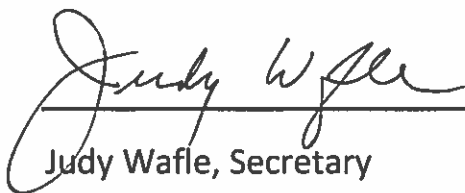
J. Hinkley Aye; Judy Wafle, Aye; Karen Neigebauer, Aye; Sandy Purrington, Aye; Meg Minnich, Aye; Margaret Neblock was absent.

XI. Comments from the Board none

XII. Adjournment: S. Purrington moved to adjourn the meeting at 9:20 P.M.

XIII. Future Meeting Scheduled for May 6, 2014.

Submitted by Judy Wafle



Judy Wafle, Secretary

Correction to the originally issued minutes is indicated as follows:

Wording added is underlined.

Wording removed is ~~stricken through~~.