

**NORTHFIELD TOWNSHIP AREA LIBRARY
REGULAR BOARD MEETING
8/20/2019**

I. Call to Order and Roll Call:

Meeting called to order at 7:03 pm by Board President, M. Neblock
Present: M. Neblock, R. Spooner, C. Watkins, A. McKenna, J. Secrist, Z
Nelson (Ex Officio), M. Goldwyn (Ex Officio). J. Hinkley absent with
notice

II. Additions to the agenda: Personnel budget update

III. Correspondence: none

IV. Minutes of 6/19/2019. A motion to approve the minutes was made by J.
Secrist, seconded by C. Watkins. Approve unanimously.

V. Comments from the Public: None

VI. Library Director's Report. Reviewed by board. Discussion of all topics
covered in report. Patron survey with positive response also led to
discussion of pursuing mobile printing service for patrons. Flamingos for
fund raising generate lively exchanges among board members,

VII. Financial Report: Reviewed.

- a. Investments reviewed. Clarification of financial status
as presented in reports was requested.

VIII. Unfinished Business:

- a. Employee handbook review, changes have been reviewed by attorney
and NATL board. Motion to adopt the revised NATL Employee
Handbook made by C. Watkins, seconded by A. McKenna. Approved
unanimously by board.
- b. Investments were discussed during financial report.

- c. Revised hotspot agreement was reviewed by board. Action was tabled for inclusion of limited liability statement. Will be revisited at next board meeting.
- d. 30th Anniversary Celebration discussed. Planned for Sept 21st .
- e. Front porch, Estimate from Tri-county builders for porch repairs was reviewed. Board requested an Estimate that would include needed siding for the rest of the building. The building committee will follow up.

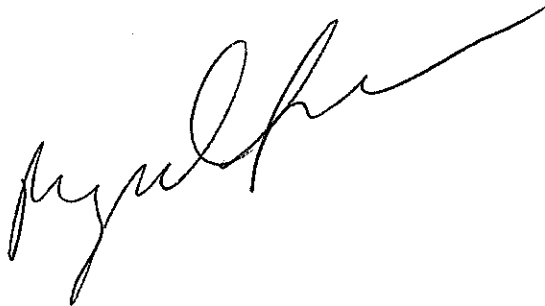
IX. New business:

- a. Personnel budget was revised to reflect recent insurance allocations and presented by the director. Motion to approve adjusted personnel budget made by J. Secrist, seconded by R. Spooner. Motion passed unanimously.

X. Comments from the Board; none.

XI. **Adjournment:** M. Neblock adjourned the meeting at 8:35 p.m.

XII. **Next Meeting: 9/17/2019**

A handwritten signature in black ink, appearing to read "M. Neblock", is written in a cursive style.