

Covid-19 Reopening Plan

Phase 1 - Staff Training

As we enter Phase 1, staff will return to the building the week of June 8th, for training regarding PPE, cleaning protocols, and curbside service. However, the physical Library will continue to be closed to the public.

Data parameters:

- The State MI mandates libraries are closed to the public.
- Michigan Department of Health and Human Services (MDHHS) contacts the Library and instructs staff to quarantine.
- There is a positive coronavirus case within the staff.

Popular Available Services

- Virtual Programming
- Digital Collection
- New patron registration
- Assistance by phone and email

Popular Unavailable Services

- Physical Library Building
- Physical Material Checkout
- MeLCat
- Copy, Printing, and Scanning Services

Phase 2 - Curbside NTAL

We will begin offering curbside service on June 15, but the physical Library will continue to be closed to the public. Additionally, virtual programming and assistance by email and phone will continue to be available.

Data parameters:

- MDHHS contacts the Library about a coronavirus exposure at the Library (i.e. a patron test positive).
- A member of a staff's household tests positive for coronavirus.

Popular Available Services

- Curbside Checkout
- Walk up (Ring Doorbell)
- Virtual Programming
- Digital Collection
- New patron registration
- Assistance by phone and email
- Copy, Printing, and Scanning Services
- STEAM Kits
- MeLCat

Popular Unavailable Services

- Physical Library Building
- Public Computers
- Multipurpose Room
- Material donation
- Puppets

Phase 3 - Grab and Go NTAL

Public Visiting Hours: Tuesday and Thursday 11 am - 7 pm (30 minutes visits), Friday 11 am - 6 pm, and Saturday 11 am - 3 pm

Computer Appointments (2 hours): by appointment only

Curbside: Monday through Thursday 10 am - 8 pm, Friday 11 am - 6 pm, and Saturday 11 am - 3 pm

The physical Library will reopen to the public with occupancy restrictions and time limits. Reduced hours may be implemented depending on staffing and cleaning supplies. Public computers will be available following social distancing guidelines and time limits. Curbside and walk-up service will still be offered. Virtual programming and assistance by email and phone will continue to be available.

Data Parameters:

- The coronavirus infection rate is below 3% in the 48189 zip code.

Phase 3 Modifications:

*Computers will not be available if the coronavirus infection rate is over 1%.

*Computers will not be available if a staff member has been told to quarantine.

***Please note, patrons and staff are required to wear a face mask in all public areas.

Popular Available Services

- Physical Library Building - with time limits for browsing
- Public Computers - with time limits
- Curbside Checkout Service
- Walk up Service (Ring doorbell)
- STEAM Kits
- Virtual Programming
- Digital Collection
- New patron registration
- Assistance by phone and email
- Copy, Printing, and Scanning Services
- MeLCat
- Material Donation

Popular Unavailable Services

- In-Person programming
- General Seating
- Multipurpose Room
- Children's interactive play structures
- Puppets

Phase 4 Six-Foot NTAL

The majority of library services are reintroduced with regular hours. Public computers will be available following social distancing guidelines and longer time limits. The multipurpose room will be available for restricted use with limitations on time and occupancy as long as safe hygiene and social distancing guidelines are followed. Virtual programming and assistance by phone and email are still available. Curbside and walk-up service will still available.

Data Parameters:

TBD

***Please note, patrons and staff are required to wear a face mask in all public areas.

Popular Available Services

- Physical Library Building without time limits
- Public Computers - with longer time limits
- In-Person programming - limited attendance
- Multipurpose Room - with time and occupancy limits
- General Seating - following social distancing
- Curbside Checkout Service
- Walk up Service (Ring doorbell)
- Virtual Programming
- Digital Services
- Copy, Printing, and Scanning Services
- Assistance by phone, email, and at circulation desk
- Material donation
- MeLCat
- STEAM Kits
- Puppets
- Exam Proctoring

Popular Unavailable Services

- Children's interactive play structures

Phase 5: An Even Better NTAL

We will offer full services and return to “our new normal”.

Data Parameters:

- TBD

Popular Available Services

ALL

***Please note, curbside checkout and walk up services are no longer be offered.