

**NORTHFIELD TOWNSHIP AREA LIBRARY
REGULAR BOARD MEETING
MINUTES**

Tuesday, December 9, 2014

President M. Neblock called the meeting to order at 7:04 P.M.

I. Call to Order and Roll Call:

Present: M. Neblock, J. Hinkley, K. Neigebauer, M. Minnich, S. Purrington, Z. Nelson (ex Officio).

Absent: J. Waffle

II. Additions to the Agenda: None

III. Correspondence: None

IV. Minutes: Nov. 11, 2014

A motion was made by M. Minnich to approve the minutes from November 11, 2014 as presented. J. Hinkley seconded the motion. The motion carried by a vocal call of Aye.

V. Comments from the Public: None

VI. Library Director's Report:

A brief oral report was given by Director Nelson. November and December programs have been well attended, especially the annual tree lighting and photographs with santa. Many of the visitors for the santa visits are not patrons, so it has been a great opportunity to share information about the library and its services.

VII. Financial Report:

a. Treasurer's Report:

1. M. Minnich made a motion to approve the Revised Financial Report for September, 30, 2014; K. Neigebauer seconded the motion. Motion carried by vocal call.
2. M. Minnich made a motion to approve the Revised Financial Report for October 31, 2014; S. Purrington seconded the motion. Motion carried by vocal call.
3. M. Minnich made a motion to approve the Financial Report for November 20, 2014; J. Hinkley seconded the motion. Motion carried by vocal call.

b. Approval of Bills:

VIII. Committee Reports n/a

IX. Unfinished Business:

a. Architect Update

Z. Nelson and J. Hinkley met with representatives from Fanning/Howey, Boss Engineering, and Rewold Construction Management to review and assess where the building project stands. The following need to be addressed:

1. New budget as of January 2015 to reflect construction and interior materials and finishes.
2. Water retention requirements per Washtenaw County.
3. Geotechnical Engineering Exploration and Engineering need to be completed before the winter deep freeze. This includes soil borings, grade analysis, and investigation into well capping/removal/replacement.

X. New Business:

a. Approval of PSI Geotechnical Exploration

S. Purrington made a motion to approve the proposal made by PSI for Geotechnical Exploration and Engineering Report for \$2,820.00. K. Neigebauer seconded the motion. Motion carried by vocal vote.

b. TIFF Tax

Northfield Township Board of Trustees is having a closed meeting regarding this issue as we are holding our regular board meeting. We await further information.

c. Audit Report – John Pfeffer will present at the January Board meeting.

M. Neblock recommends that the board review the packet provided by Pfeffer, Hanniford, and Palka before the regular January board meeting. Z. Nelson noted that if there are any questions or changes that need to be made, please contact her so that the auditor can make the necessary adjustments before filing the audit.

XI. Comments from the Board:

S. Purrington and M. Minnich commended Z. Nelson and the building committee for their continued extra work in regards to the building project.

XII. Adjournment:

M. Neblock called the meeting to adjourn at 8:00 P. M.

XIII. Future Meeting: January 20, 2015

