

**NORTHFIELD TOWNSHIP AREA LIBRARY
REGULAR BOARD MEETING
02/19/19**

- I. **Call to Order and Roll Call:**
The meeting was called to order at 7:04 p.m. by Board President M. Neblock
Present: M. Neblock, J Hinkley, C. Watkins, J. Secrist, Z. Nelson (ex officio), M. Goldwyn (ex officio)
Absent: R. Spooner (with notice)
- II. **Additions to the Agenda:** Item VIIIa below
- III. **Correspondence:** None
- IV. **Minutes of 01/15/19.** A motion to approve the minutes was made by J. Secrist, seconded by C. Watkins, and was unanimously approved.
- V. **Comments from the Public:** None
- VI. **Library Director's Report.** The report mentions, among other things, the installation of six new computers, the hiring of a new library assistant, the upcoming budget process, the list of January programs and their attendance, and a list of upcoming building projects to be considered. Also, the MERS payments are now caught up.
- VII. **Financial Report.** The monthly finances are in order. The funds that have been in a money market fund since coming out of a CD are now reinvested by the township treasurer in new CDs, either six months or one year in duration, as requested by this Board. The new sweep system for banking at National Bank in Howell that is being tested is in effect for the library. The township will evaluate it and determine whether to continue it or not. Consideration for approval of the financial report will occur at the March meeting.
- VIII. **New Business:**
- a. **Nomination of and appointment of a new trustee:** The Nominating Committee, consisting of C. Watkins and J. Secrist, nominated Anthony McKenna to serve the remainder of the term of J. Erickson. A motion to accept the nomination was made by C. Watkins and seconded by J. Hinkley, and was unanimously approved. Board

President M. Neblock then officially appointed Mr. McKenna to the Board, with a term expiring at the end of 2020. He will need to be sworn in at the township office.

- IX. Committee Reports.** Committee assignments for this year are given below. A motion to approve these assignments was made by J. Secrist and seconded by J. Hinkley.
- a. Building & Grounds Committee:** J. Hinkley, J. Secrist, R. Spooner
 - b. Personnel Committee:** M. Neblock, A. McKenna, C. Watkins
 - c. Policy Committee:** M. Neblock, J. Hinkley, C. Watkins
 - d. Long Term Planning & Strategy Committee:** J. Secrist, R. Spooner, A. McKenna
 - e. Floating Alternate:** J. Hinkley
- X. Old Business:**
- a. MERS payment budget amendment:** A motion was made by A. McKenna and seconded by C. Watkins to approve the budget amendment for MERS for fiscal year 2018-2019 as presented below:
271-226-739 RETIREMENT HEALTHCARE
Budgeted: \$0.00 Amended: \$27,000.00
- XI. Comments from the Board:** J. Secrist brought up the oral history project, which has been stalled due to lack of manpower. It was agreed that it was an important project, and we will put together a team again to move it forward.
- XII. Adjournment:** M. Neblock adjourned the meeting at 7:45 p.m.
- XIII. Next Meeting:** March 19, 2019

