

NORTHFIELD TOWNSHIP AREA LIBRARY
REGULAR BOARD MEETING
Minutes
Tuesday, July 18, 2017

- I. **Call to Order and Roll Call:**
Meeting called to order at 7:02 pm by Board President, M. Neblock
Present: M. Neblock, J. Hinkley, J. Secrist, C. Watkins, J. Erickson, Z. Nelson (Ex Officio).
R. Spooner absent with notice.
- II. **Additions to the Agenda:** None
- III. **Correspondence:** None
- IV. **Minutes: June 20, 2017.**
a. J. Secrist moved to approve minutes, second by C. Watkins. Approved by unanimous aye vote.
- V. **Comments from the Public:** None
- VI. **Library Director's Report:**
a. Z. Nelson, Director, provided a written report with overview.
b. Z. Nelson led discussion about installing a sign prohibiting overnight parking in lot. Until the sign is made, a laminated sign will be installed.
- VII. **Financial Report:**
a. C. Watkins moved to accept the financial report as presented. Second by J. Secrist. Approved with unanimous aye vote.
- VIII. **Committee Reports:**
a. **Building/Grounds Committee Report:** Discussion led by J. Secrist and Z. Nelson.
1. Shed was partially installed by T. Saville while waiting for company to send missing parts.
2. Parking lot asphalt completed.
- IX. **New Business:**
a. **Policy 300.4 Use of Library Revision:** Suggested changes discussed. Motion by J. Secrist to accept Policy with additions as discussed. Second by J. Hinkley. Approved with unanimous aye vote.
b. **Policy 300.5 WiFi Hotspot:** Discussion on policy and changes identified. Motion by J. Secrist to accept as amended in meeting. Second by J. Hinkley. Motion passed with unanimous aye vote.
c. **Where do we stand on strategic planning?**
1. June meeting cancelled. Members working on shortened mission and vision statements. Next meeting to be scheduled for September, date to be determined.
d. **Investment options update:** J. Secrist is working with Northfield Township Treasurer. He is waiting to learn the Township investment plans prior to presenting investment options to Library Board.
- X. **Comments from the Board:** General discussion about good job Marlene Chockley is doing as Northfield Township Supervisor.
- XI. **Adjournment:** 7:52 pm
- XII. **Future Meeting:** August meeting cancelled due to vacations. Next meeting is September 15, 2017.

