

**NORTHFIELD TOWNSHIP AREA LIBRARY
REGULAR BOARD MEETING**

**Minutes
3/19/2019**

I. Call to Order and Roll Call:

Meeting called to order at 7:00 pm by Board President, M. Neblock

Present: M. Neblock, J. Hinkley, J. Secrist, R. Spooner, C. Watkins, A. McKenna, Z Nelson (Ex Officio), > Goldwyn (Ex Officio)

II. Additions to the Agenda: None

III. Correspondence: None

IV. Minutes of 2/19/19 A motion to approve minutes was made by A. McKenna, seconded by J. Hinkley. Motion approved with unanimous vocal aye vote.

V. Comments from the Public: None

VI. Library Director's Report. The report was reviewed by the board. Discussion of the purchase of tables for the pavilion among other things. J. Secrist made a motion to authorize the purchase of picnic tables and trash cans. Seconded by R. Spooner and passed unanimously.

VII. Financial Report: Discussed investment of recent tax revenue. Township treasurer will invest \$100,000 completing investment plan for this year. Motion to pay outstanding bill made by A. McKenna. Seconded by J. Hinkley. Passed unanimously.

VIII. Unfinished Business:

IX. New Business

- a. Hoopla subscriptions: information provided in Directors Report discussed and agreed to proceed.
- b. Debt Service payment: Motion to pay the Township, \$3,214 for the debt service on the land contract for fiscal year 2018-2019 made by R. Spooner, seconded by C. Watkins. Passed unanimously.
- c. Administration fee: Motion to pay the Township, their annual fee of \$11,060 for the fiscal year 2018-2019 made by R. Spooner, seconded by C. Watkins. Passed unanimously.
- d. 3rd Quarter Healthcare bonus: Motion to approve full-time employee 3rd quarter healthcare bonuses as presented:

Meg Goldwyn's bonus	\$2,256.41
Heather McCauslands bonus	\$2,811.43
Zaley Nelson's bonus	\$2,704.91

Motion made by R. Spooner, seconded by A. McKenna. Passed unanimously.

X. **Comments from the Board none**

XI. **Adjournment.** M. Neblock called the meeting adjourned at 8:16 pm.

XII. **Future Meeting: April 16th, 2019**

Margaret Wesle 4/16/19