

Northfield Township Area Library
Regular Board Meeting Minutes ·
5/17/2022

- I. Call to Order and Roll Call:
Meeting called to order at 7:00 pm by R. Spooner
Present: G. Hermann, C. Watkins, J. Secrist, L. Strausbaugh
Z. Nelson (Ex Officio), Hillary
Absent: S. Purrington
- II. Additions to the agenda: Historical Mail Trail
- III. Correspondence: NTAL staff sent a letter praising Zaley, from Kimberly.
- IV. Approval of Minutes:

A motion to approve the minutes from the April 19, 2021, meeting was made by J. Secrist, seconded by R. Spooner, and was unanimously approved.
- V. Comments from the Public: none
- VI. Library Director's Report:
 - a. CPR Training: They did an excellent job.
 - b. New Power Panel: Having a hard time finding anyone to do it.
 - c. Hillary read a poem that she wrote.
 - d. Aug 11 (5-7) Meet and Greet - would like all the board to be in attendance.
 - e. WLPS Field trips TBA.
 - f. Washtenaw Reading - need volunteers
- VII. Financial Report:
Jack reviewed the report. Everything is in good order.

Motion to accept the April 31, 2022, financial report made by Gerry and seconded by Linda was unanimously approved.
- VIII. Committee Reports: none
- IX. Unfinished Business:
 - a. Library visits, May 20th - Rescheduled to July 8th.

X. New business:

a. Mail Trail

Angela from Little Fish Graphics and Jacob Donner presented. A QR code would link to DDA website. It would tour all the past locations for post offices. It would start at NTAL.

Jack suggesting using NTAL to help funding.

NTAL was the house of a former postmaster.

The QR code would be used to track activity.

Each stop would provide historical information and directions to next stop.

b. CD Investments

Jack presented the options for CD investments.

A motion to reinvest the \$103,369.06 with Flagstar bank in a 12-month CD at 1.5% interest was made by G. Hermann, seconded by J. Secrist, and was unanimously approved.

c. Township Admin Fee

Motion to pay the Township, their annual fee of \$11,060 for fiscal year 2021-2022 by G. Hermann and seconded by J. Secrist was unanimously approved.

d. Debt Service Fee

Motion to pay the Township, \$3,214 for the dept service on the land contract for fiscal year 2021-2022 by G. Hermann and seconded by J. Secrist was unanimously approved.

e. Capital Fund 405 Transfer

Motion to transfer \$10,000 out of account 271-999-999 into account 405-960-935 for fiscal year 2021-2022 by G. Hermann and seconded by J. Secrist was unanimously approved.

f. Budget Amendment

Motion to approve the budget amendment for 271-270-803 Legal, from \$2,000 to \$4,200 for fiscal year 2021-2022 by G. Hermann and seconded by J. Secrist was unanimously approved.

g. Flagpole Bid

Suggesting getting additional bids.

XI. Comments from the Board: none

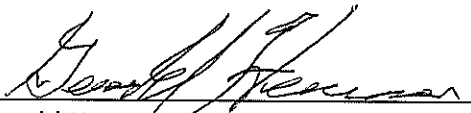
XII. Comments from public: none

XIII. Motion to approve minutes from this meeting:

Motion to approve the minutes from the May 17, 2022 minutes at 8:10 made J. Secrist and seconded by C. Watkins was unanimously approved.

XIV. Adjournment: 8:11 pm

Motion to adjourn made by R. Spooner seconded by J. Secrist was unanimously approved.



Date: May 17, 2022

Gerald Hermann

Secretary Northfield Township Area Library