

**NORTHFIELD TOWNSHIP AREA LIBRARY
REGULAR BOARD MEETING
AGENDA
Tuesday, January 17, 2017**

- I. Call to Order and Roll Call: 7pm**
 - a. Present: M. Neblock, J. Hinkley, J. Secrist, M. Minnich, R. Spooner, J. Erikson, Z. Nelson (ex officio)
 - b. Guest: Carl Watkins
- II. Additions to the Agenda:** IX. c. Resignation of Trustee M. Minnich, IX. d. Appointment of new board member.
- III. Correspondence:** Resignation letter received from Trustee M. Minnich filed with the board.
- IV. Minutes: December 20, 2016**
 - a. j. Hinkley motions to accept the minutes of Dec. 20, 2016 as amended. R. Spooner seconded the motion. Motion carried with a unanimous aye vocal vote.
- V. Comments from the Public:** None
- VI. Library Director's Report:**
 - a. Director Nelson commends staff member Sally Gates for all her hard work and service during her employment at the library. The board also thanks S. Gates for her dedication to the library and encourages her to enjoy retirement.
 - b. Gazebo: placement and finding a contractor to build a new gazebo on library grounds is proving difficult. Discussion of repurposing the garage (at least the concrete slab) was had. Size, shape, timeframe, and budget were all contributing factors to the discussion. The board recommends partnering with Director Nelson to investigate further. (Various board members have contractor suggestions).
- VII. Financial Report:** J. Secrist motioned to approve the financial report as presented. J. Erikson seconded. Motion carried with a unanimous aye vocal vote.
 - a. Treasurer's Report:**
 - b. Approval of Bills:**
- VIII. Unfinished Business:**
 - a. RROW Settlement:** NTAL has received paperwork of a settlement with MDOT and our title company regarding our claim from 2013. M. Neblock will sign said paperwork with a notary present in order to file for funds to be paid to the library.
 - b. Gazebo:** Director Nelson will talk to the Kiwanis group about the structure's official name and expectations about how the donated money is used. J. Secrist will talk to contractor Tim Saville about contractor work/referrals and make suggestions to Director Nelson and the board.
- IX. New Business:**
 - a. Election of Officers**
 - i. The following slate was presented:
 - 1. President - M. Neblock
 - 2. Vice President - J. Hinkley
 - 3. Treasurer - J. Secrist
 - 4. Secretary - J. Erikson
 - ii. C. Watkins motioned to accept the officers' slate as presented. R. Spooner seconded the motion. Motion carried with a unanimous aye vocal vote.
 - b. 2017 Meeting Calendar:** A calendar of regular meeting dates for 2017 has been presented. It is possible one of the summer meetings may be cancelled due to a history of lack of quorum or action

items for an agenda. This will be updated once we are closer to the end of the fiscal year.

c. Resignation of Trustee M. Minnich: J. Hinkley motions to accept the resignation with great reluctance. J. Secrist seconded the motion, also with great reluctance. Motion carried with unanimous aye (but reluctant) vocal vote.

d. Appointment to Fill Vacant Trustee Position: J. Secrist motioned to appoint C. Watkins to fill the vacant Trustee board position. J. Erikson seconded. Motion carried by a unanimous vocal aye vote. M. Neblock advised that C. Watkins be sworn in by the Township Clerk before the next meeting.

X. Comments from the Board: See everyone at the Trustee Workshop on Jan. 19th at 11am at the Library! Next regular board meeting will include committee appointments.

XI. Adjournment: 7:38pm

XII. Future Meeting: February 21, 2017