

Northfield Township Area Library
Regular Board Meeting Minutes
11/15/2022

- I. Call to Order and Roll Call:
Meeting called to order at 6:59 pm by S. Purrington
Present: G. Hermann, C. Watkins, J. Secrist, L. Strausbaugh
Hillary (substituting for the Director)
Absent: R. Spooner, Z. Nelson *with notice*
- II. Additions to the agenda: None
- III. Correspondence: None
- IV. Approval of Minutes: October minutes approved at the previous meeting.
- V. Comments from the Public: none
- VI. Library Director's Report: Hillary discussed the report.
 - a. Network Steering Committee: Hillary explained that it is Zaley's turn to serve. The meetings will be virtual.
 - b. Pete's Press, the new NTAL newspaper, will be delivered to residence by mail tomorrow. The cost of printing and delivery was very reasonable.
 - c. There were some payroll questions.
 - d. Staff training has not been scheduled yet.
 - e. LocalHop is an APP that is free for libraries to use. Patrons can use the App to get notifications on library events.
- VII. Financial Report:
Jack suggested differing the report to next meeting due to some issues with the report.
A motion to table the November 2022, financial report made by J. Secrist and seconded by C. Watkins was unanimously approved.
- VIII. Committee Reports:
 - a. Wait to schedule the next building committee meeting.
- IX. Unfinished Business:
 - a. Historical Markers: Jack Secrist stated that the historical markers would cost around \$2,000 each. Considering that there may be around 10 potential historical markers in Northfield Township, this amounts to a total cost for the markers of around \$20,000.
Michigan Spark Grants are \$100,000 to \$1,000,000. Jack will try to find other items in scope of the Michigan Spark Grant program to get the costs in the \$100,000 range.

X. New Business:

- a. The 2022 audit report was presented by John Pfeffer.
NTAL received a rating of (Unmodified Opinion) which is the highest rating.
The fund balance is fine in his opinion. We are in a great financial position.
The accounting provided through the township is in good shape.
Jack suggested that the excess money that is building in the fund balance
may be used for a future Library annex.


Motion to approve the FY2022 audit report from Pfeffer Hanniford Palka made
by G. Hermann seconded by C. Watkins was unanimously approved.

XI. Comments from the Board: None

XII. Comments from the Public: None

XIII. Adjournment: 7:23 pm

Motion to adjourn by C. Watkins, seconded by G. Hermann was unanimously
approved.



Gerald Hermann
Secretary Northfield Township Area Library

Date: 12-20-2022