

Northfield Township Area Library
Regular Board Meeting Minutes (DRAFT)
10/19/2021

- I. Call to Order and Roll Call:
Meeting called to order at 7:00 pm by R. Spooner
Present: J. Secrist, G. Hermann, C. Watkins, L. Strausbaugh, S. Purrington
Z. Nelson (Ex Officio), H. McGraw (Ex Officio)
- II. Additions to the agenda: none
- III. Correspondence: A thank-you card and an email of appreciation from two members of the staff was shared with the board.
- IV. Approval of Minutes:
A motion to approve the minutes from the Sep 21, 2021, meeting was made by J. Secrist, seconded by C. Watkins and was unanimously approved.
- V. Comments from the Public:
Debbie Hilderbran (sp?), a long-time library patron spoke in appreciation of the library e.g., the puppets, a variety of activities, and general appreciation for the library.
- VI. Library Director's Report:
The director presented the Library Director's report.
The Library will be closed for the basement repairs.
Some discussion on lighting for the sign, with a suggest solar lighting.

J. Secrist recommends adding policy for the library board confidentiality and suggested a Bylaw change.
- VII. Financial Report:
J. Secrist presented the Financial Report from September 2021.
Z. Nelson said that she talked to Yvette Starbuck and there are issues caused from not recording everything in a timely manner. She said there is a need to get accurate monthly statements.

J. Secrist suggested moving the money from the Flagstar CD to a new CD.

A motion to reinvest money from Flagstar CD \$107,249.22 into a new 6-month CD was made by J. Secrist and seconded by S. Purrington was unanimously approved.

A motion to accept the September 2021 financial report was made by R. Spooner and seconded by S. Purrington was unanimously approved.

- VIII. Committee Reports: none
- IX. Unfinished Business:
a. Policy Committee meeting date was set: 10-26-21 at 6pm at the library.
Committee members: G. Hermann, C. Watkins, S. Purrington
- X. New business:
a. Staff In Service
b. Board Workshop: Goal Setting in January on a Saturday
- XI. Comments from the Board:
G. Hermann expressed agreement with the public comment about the events at the library and shared some public concern regarding some of the Halloween events.
There was follow-up discussion from the board and the director.
- XII. Comments from public:
Christine Sotiroff shared her concern regarding the Halloween events at the library.
Debbie Hilderbran and some board members joined the conversation.
- XIII. Adjournment: 7:47 pm
A motion to adjourn was made by G. Hermann and seconded by S. Purrington was unanimously supported.

_____ Date: _____
Gerald Hermann
Secretary Northfield Township Area Library