

**NORTHFIELD TOWNSHIP AREA LIBRARY
REGULAR BOARD MEETING**

**Minutes
10/16/2018**

I. Call to Order and Roll Call:

Meeting called to order at 7:00 pm by Board President, M. Neblock
Present: M. Neblock, J. Hinkley, R. Spooner, C. Watkins, J. Secrist, Z Nelson (Ex Officio), M. Goldwyn

II. Additions to the Agenda: None

III. Correspondence: None

IV. Minutes of 9/18/2018: A motion to approve minutes was made by J. Secrist, seconded by J. Hinkley Motion approved with unanimous vocal aye vote.

V. Comments from the Public: Introductions of those present, Faith Bjork and Anthony McKenna

VI. Library Director's Report.

- a. Reviewed, discussed and accepted.

VII. Financial Report:

- a. Motion to approve 8/2018 report made by J. Hinkley, support by C. Watkins. Motion approved with unanimous vocal aye vote.
- b. Motion to approve 9/2018 financial report made by J. Hinkley support by C. Watkins. Motion approved with unanimous vocal aye vote.
- c. Discussion of investments: decided to invest \$200,000 in one year CD's, with the remainder of current investments plus \$100,000 moved to six month CD's. the timing of investments to be decided by Library director, finance officer and township treasurer. Motion to approve decision made by J. Secrist, supported by R. Spooner. Motion approved with unanimous vocal aye vote.

VIII. Old Business:

- a. Pavilion. Electrical being reworked
- b. Pavilion policy reviewed. Motion to accept policy as presented made by J. Secrist, support by C. Watkins. Motion approved with unanimous vocal aye vote.

IX. New Business:

- a. Pavilion use application reviewed
- b. Investments Discussed with action from board during financial report
- c. Holiday closing for Thanksgiving. Discussed the low use during weekend and adjust policy. Decision to close at 2pm Wed and remain closed until normal hours

the following Mon. Motion made by R. Spooner to accept these hours, support by C. Watkins. Motion approved with unanimous vocal aye vote

d.

X. Comments from the Board;

XI. Adjournment: M. Neblock called the meeting adjourned at 8:50 pm.

XII. Future Meeting: 11/20/2018

