

**NORTHFIELD TOWNSHIP AREA LIBRARY
REGULAR BOARD MEETING**

October 1, 2013

President M. Neblock called the meeting to order at 7:00 pm

I. Call to Order and Roll Call:

Present: Jack Hinkley, Meg Minnich, Margaret Neblock, and Carol Smith,

Absent: Karen Neigebauer, Sandy Purrington, and Zaley Nelson (ex officio)

Guests: Sherrie Duncan and Sally Gates (7:14pm)

II. Additions to the agenda: No additions to the agenda.

III. Correspondence: Thank you letter from Audrey Bizzard to M. Minnich.

IV. Minutes:

- A. M. Minnich moved to approve the September 3, 2013 minutes as presented.
J. Hinkley supported. Motion carried.

V. Comments from the public: No public comment.

VI. Staff Introduction: None

VII. Library Directors Report: No report presented.

VIII. Financial Report:

A. Treasurer's Report perused.

B. Approval of Bills: J. Hinkley moved to accept and file for audit the revised financial report dated August 31, 2013. M. Minnich supported. All approved. The motion was carried.

C. M. Minnich moved to accept and file for audit the financial report dated September 30, 2013. J. Hinkley supported. All approved. The motion was carried.

IX. Committee Reports:

A. Building Project Committee

- a. ROW discussed. Waiting on a response from Fidelity National Title to Benjamin J. Price's letter dated September 23, 2013.

- b. Ben's Letter (see above)

B. Building and Grounds Committee did not meet.

C. Finance Committee is absent.

D. Personnel Committee did not meet.

E. Policy Committee submitted a written report. Next meeting Oct. 15 at 7:00 pm

F. Planning Committee has not been appointed yet.

X. **Unfinished Business:** None

XI. **New business:**

A. Policy 300.17 Investments

Motion made by M. Minnich to approve Policy 300.17 Investments as amended. J. Hinkley supported.

Aye

Nay

Absent

J. Hinkley

Sandy Purrington

M. Neblock

Karen Neigebaur

M. Minnich

C. Smith

Motion carried.

B. Policy 300.4 Patron Behavior

Motion made by J. Hinkley to approve replacement Policy 300.4 Patron Behavior. M. Minnich supported.

Aye

Nay

Absent

J. Hinkley

Sandy Purrington

M. Neblock

Karen Neigebaur

M. Minnich

C. Smith

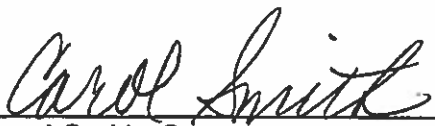
Motion carried.

XII. **Comments from the Board:** No comments.

XIII. **Adjournment:** C. Smith moved to adjourn the meeting at 7:44 pm.

XIV. **Future Meetings:** November 12, 2013

Submitted by Carol Smith



Carol Smith, Secretary

Correction to the originally issued minutes are indicated as follows:

Wording removed is ~~stricken through~~.

Wording added is underlined.